|  |  |  |
| --- | --- | --- |
|  | Wisconsin Department of Public Instruction**CONTINUING EDUCATION ACTIVITY REPORT**PI-2453 (Rev. 09-16) | **INSTRUCTIONS:** Complete and submit annually to your library system validator along with the Annual Summation of Continuing Education Activities, Form PI-2454. Refer to the *Certification Manual for Wisconsin Public Library Directors* for assistance at <http://dpi.wi.gov/pld/certification>.  |
|  | I. GENERAL INFORMATION |  |
| Name *Last, First, Middle*      |
| Mailing Address *Street / PO Box, City, State, ZIP*      |
|  | II. CONTINUING EDUCATION ACTIVITY DESCRIPTION |  |
| Title of ProgramConstant Contact: Tools Beyond the Basics |
| Description of ProgramLearn how to streamline workflow by connecting your account to social media and Canva. Learn about Contact Segmentations, example applications, and how to set up click segmentation and custom segments. Explore automated email message series for welcome letters and nuture campaigns. Set up the BrandKit feature for easy customization of templates. |
| Relationship of Program to Present Position or Career Advancement  |
| Activity Dates | Location | Number of Contact Hours |
| From *Mo./Day/Yr.*10/29/2024 | To *Mo./Day/Yr.*10/29/2024 | Ripon Public Library | Technology *If any*1.00 | Total1.0 |
| Provider *If applicable*Winnefox Library System |
| Category *Check one, attach written summary if applicable*[ ]  A. Credit Continuing Education *Attach formal documentation from the sponsoring agency.*[x]  B. Noncredit Continuing Education[ ]  C. Self-directed Continuing Education |
|  | III. SIGNATURE |  |
| **I HEREBY CERTIFY** that the information provided is true and correct to the best of my knowledge. |
| Signature of Participant⮚ | Date Signed Mo./Day/Yr. |